SIBSAGAR COLLEGE JOYSAGAR	2
Internal Quality Assurance Cell	
ORIENTATION PROGRAMME ON N	
Venne; JPCM Hall	Date: 31-12-2021
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### Notice

It is hereby informed to all concerned that a joint meeting of the IQAC and the HoDs of our college is being convened on 10-02-2022 at 11 am at the Conference Room to have a discussion on the following agenda items. All members of IQAC and the HoDs are requested to be present in the meeting and take part in the discussion.

### Agenda items :-

- 1. Chairperson to take chair
- Objectives of the meeting
- Discussion on processing for NAAC assessment and accreditation for 3<sup>rd</sup> cycle and preparation of SSR
- Discussion on preparation of draft curricula\* of BA/BSc programme at departmental level under Autonomous College mode on the line NEP 2020
- 5. Any other matter
- 6. Remarks of the Chairperson
- 7. Conclusion

\* The HoDs are requested to bring a copy of the draft curriculum to this meeting.

(Dr. Profulla Ch. Kalita)

Principal &

Chairperson, IQAC

SIDSON SON

(Dr. Tridib Mahanta)

12/2022

Coordinator

IQAC

# INTERNAL QUALITY ASSURANCE CELL: SIBSAGAR COLLEGE, JOYSAGAR

### Agenda items of meeting :-

- Chairperson to take chair
- 2. Objectives of the meeting
- Discussion on processing for NAAC assessment and accreditation for 3<sup>rd</sup> cycle and preparation of SSR
- Discussion on preparation of draft curricula\* of BA/BSc programme at departmental level under Autonomous College mode on the line NEP 2020
- 5. Any other matter
- 6. Remarks of the Chairperson
- 7. Conclusion

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### Minutes of the IQAC Meeting

Date - 10-02-2022

Venue - Conference Hall

### Minutes of the Meeting

- Dr. Profulla Ch. Kalita, Principal, Sibsagar College, Joysagar took the chair and started the meeting
- (2) Dr. T. Mahanata, Coordinator, IQAC placed the objectives of the meeting

a. Discussion on preparation of SSR.

- b. Discussion on preparation of Curriculum for Autonomous College under NEP
- (3) Dr. Mahanta presented a scheme in which he suggested a mechanism to collect data in prescribed formats, also mentioned that it would better to distribute fragments of SSR could be distributed amongst all possible faculty members of the College to collect data for the SSR. Members agreed to the duties and responsibilities distributed amongst themselves and everyone agreed to submit the data for further compilation within stipulated period of time.

(4) Members anonymously resolved that -

- a. An academic audit could be made prior to the NAAC visit within 10<sup>th</sup> March, 2022
- Student Feedback and SSS portals could be re-opened followed by proper collection and analyses of data within 20th February, 2022
- Emphasis could be made to starting certificate courses and make MoU with other institutes
- d. Water harvesting system should be completed
- e. Emphasis could also be made to obtain ISO certificate and install solar panels
- (5) Regarding preparation of new curriculum for NEP, a committee was form with the following members:
  - 1. Dr. Profulla Kalita, Principal
  - 2. Dr. Tridip Mahanta
  - 3. Mr. Diganta Bora
  - 4. Mr. Bokul Patar
  - Dr. Utpal Dutta
  - 6. Dr. Ranjit kr Gam

(Sign of President)

# IQAC :: SIBSAGAR COLLEGE : JOYSAGAR

Date: 10-02-2022

### NOTICE

A meeting of the Curriculum Sub- Committee is being convened today at 11.30 am at the Conference Room today on 11-02-2022. The following members are requested to attend the meeting.

- 1. Dr. Profulla Ch. Kalita (Chairperson)
- 2. Dr. Tridib Mahanta (Member)
- 3. Sri Bakul Ch. Patar (Member)
- 4. Dr. Ranjit Kr. Gam (Member)
- 5. Sri Diganta Bora (Member)
- 6. Dr. Utpal Dutta (Member)
- 7. Dr. Imdadur Rahman (Member)

Dr. Profulla Ch. Kalita

Principal & President, IQAC

# Heeting of Curviculum Sub-committee of 16AC 11-02-2022 Signature of members 1. Probable oh. Califa 2. Trichis Habrata 3. Diganta Book 4. Utfail Dullar 5. Cokert Pater 6. Regist Kr. Gam.

IQAC :: SIBSAGAR COLLEGE : JOYSAGAR

Date: 11-02-2022

### Curriculum Sub-Committee Meeting

Agenda of the Meeting

- 1. Chairperson to take chair
- 2. Objective of the meeting
- Discussion on framework of the UG curriculum from 2022-23 session as per NEP 2020 and decision
- Any other matter
- 5. Chairperon's remarks
- 6. Conclusion

Sign of Chairperson

### MINUTES OF THE MEETING

### Curriculum Sub-Committee

Date: 11-02-2022

- (1) President Dr. Profulla Ch. Kalita took the chair
- (2) Dr. T. Mahanta described the objectives of the meeting.
- (3) Meeting anonymously resolved the following points.
  - a. Semester system should be adopted
  - b. Each semester to should have at least 24 credits
  - Two major papers should be present in each semester followed by minor, EC, AECC, GE, SEC etc.
  - d. Further discussions should be made on distribution of the papers in each semester

(4) Meeting ended with presidential remark that further discussion has to be made to conclude the overall format and distribution of the papers.

(Dr. P. C. Kalita)

Chairman

# SIBSAGAR COLLEGE, JOYSAGAR:: INTERNAL QUALITY ASSURANCE CELL

Ref. SC/IQAC/2022/

Date: 19/02/2022

### NOTICE

A joint meeting of the Internal Quality Assurance Cell (IQAC) and all the teaching and non-teaching staff of the College is being convened on the 22<sup>nd</sup> February, 2022 at 12.30 PM at the JPCM Lecture Theatre to discuss some important matters as per Agenda cited below. All are requested to attend the meeting without fail and take part in the discussion and the decision making process.

### Agenda of the meeting :-

- 9. Chairperson to take chair
- 10. Objective of the meeting
- 11. Discussion on the progress of preparation of SSR points compilation and decision
- Discussion on existing academic and physical infrastructure in view of 3<sup>rd</sup> cycle of NAAC AaA process
- 13. Discussion on adopting NEP 2020 based curriculum for the College and decision
- 14. Any other matter
- Chairperson's remark

16. Conclusion

(Dr. Profulla Ch. Kalita)

Principal &

Chairperson, IQAC

19/2/202

(Dr. Tridib Mahanta)

Coordinator

IOAC

## SIBSAGAR COLLEGE, JOYSAGAR:: INTERNAL QUALITY ASSURANCE CELL

Date: 22/02/2022

### Agenda of the meeting :-

- 1. Chairperson to take chair
- 2. Objective of the meeting
- 3. Discussion on the progress of preparation of SSR points compilation and decision
- Discussion on existing academic and physical infrastructure in view of 3<sup>rd</sup> cycle of NAAC AaA process
- 5. Discussion on adopting NEP 2020 based curriculum for the College and decision
- 6. Any other matter
- 7. Chairperson's remark
- 8. Conclusion

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# SIBSAGAR COLLEGE, JOYSAGAR: : INTERNAL QUALITY ASSURANCE CELL

Reference: SC/IQAC/Meeting/2022/

Date: 22-04-2022

### Notice

It is hereby informed to all the members of the Internal Quality Assurance Cell (IQAC) that a meeting of the IQAC is convened on the 23rd April, 2022 at 1.00 pm having the agenda items mentioned below. The members are therefore requested to assemble at Conference Room on that day and time.

This is issued with the approval of the Chairperson of the IQAC.

With regards

(Tridib Mahanta)

Coordinator, IQAC

### Agenda items of the meeting

- 1. Chairperson and members to take chair
- 2. Explaining the context of the meeting
- 3. Discussion of framing of draft Statutes and Ordinances of Sibsagar College, Joysagar (Autonomous) and decision
- 4. Discussion of framing of draft Under Graduate Regulations and Curriculum of Sibsagar College, Joysagar (Autonomous) and decision
- 5. Any other matter
- 6. Chairperson's remark and conclusion

Date: 23-04-2022	Time 1'00 pm.
Members Present:	
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# SIBSAGAR COLLEGE, JOYSAGAR (AUTONOMOUS) INTERNAL QUALITY ASSURANCE CELL

### MINUTES OF THE MEETING

Date: 23-04-2022 Time: 1:00pm

Venue: Conference Hall

### Minutes

Chairperson Dr. P.C. Kalita took the chair and he expected corporation from all members

- Coordinator, Dr. T. Mahanta explained the context of the meeting which is framing of the Draft Statutes and Ordinances for the College, and also framing of draft regulation for undergraduate programmes.
- 3. All the members at length discussed on these agenda items and taken the following decisions.
  - a. Coordinator, is entrusted to prepare the draft statues and ordinance, and also the undergraduate regulations of the college by taking opinions of other members and also consulting those already prepared by other HEIs.
  - After such preparation, the statutes and ordinances to be placed in the next GB meeting for approval and the regulations to be placed in the next academic council meeting.

4. Nothing was discussed on any other matter

Chairperson in his remark thanked all the members for their valuable participation in the meeting and then declared the meeting is over

(Dr. Profulfa Ch. Kalita)

Principal & Chairperson, IQAC

Sibsagar College, Joysagar Principal & Secretary Sibsagar College, Joysagar

# Data - 13-05-2022 Tim- 1.30 PM. ORIENTATION PROGRAMME On "l- broverrance auch e- Cottege" Organised by 100AC Sibsagar College In coldaboration with S. S. Technologies, Enwhote Resource Person: Mr. Nobreun Mussia (BE(E.E.)) Name of porticipants Signature 1. 2. Ligaren la fran 3. Towards Mahanto 4. f. 6. Manael Bratin Grad. IMDADUR RAHMAN 7. 8. Chimayee Sonowal 9. Sugar Phale GHIJ Just

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