



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SIBSAGAR COLLEGE
Name of the head of the Institution		Dr. Profulla Chandra Kalita
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03772270578
Mobile no.		9435500022
Registered Email		sibcoll@rediffmail.com
Alternate Email		iqacsibsagarcollege@gmail.com
Address		PO Joysagar Sivasagar 785665 Assam
City/Town		Sivasagar
State/UT		Assam
Pincode		785665
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Dulen Saikia
Phone no/Alternate Phone no.	03772270578
Mobile no.	9435055085
Registered Email	dulen.s@rediffmail.com
Alternate Email	dulen.sib@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sibsagarcollege.in/aqar.html
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sibsagarcollege.in/calendar.html

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	77.65	2004	16-Sep-2004	15-Sep-2009
2	A	3.13	2017	28-Mar-2017	27-Mar-2022

6. Date of Establishment of IQAC	24-Mar-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC initiative for preparation of proposal	22-May-2018 1	400

for Star College Scheme to be applied to Department of Biotechnology, New Delhi		
Industry Academia Meet and MoU sign between College and Saveer Matrix Pvt. Ltd	15-Feb-2019 1825	34
One-Day Workshop on implementation of CBCS (Choice Based Credit System) in Three Year Degree Courses	27-Mar-2018 1	78
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College (For Girls Hostel)	XII Plan	UGC	2018 730	10000000
Physics, Chemistry, Zoology and Botany	Start College	DBT	2019 1095	8200000
College (For Girls Hostel)	Equity Initiative	RUSA	2019 730	25000000
College (Infrastructure Development)	Infrastructure Grants to Colleges 2.0	RUSA	2019 730	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(1) An initiative was taken to aware about CBCS (Choice Based Credit System) to be introduced by the affiliating University i.e. Dibrugarh University

(2) Hosted Training cum Workshop Programme on CBCS (Choice Based Credit System) by inviting two resource persons from Dibrugarh University on 27/03/2018. Resource Persons were: Dr. Gopal Hazarika and Dr. Sarat Chandra Kakati

(3) Took initiative in framing and submission of draft syllabus for CBCS (Choice Based Credit System) from all departments of the College

(4) Took initiative to apply for Star College Scheme under Department of Biotechnology in the financial year 2018 19 by engaging four departments of the College viz. Physics, Chemistry, Botany and Zoology.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Planning for holding a bench mark lecture series on interdisciplinary science	Bench Mark lecture series on Interdisciplinary Science has been organised in the month of April which was delivered by Dr. Manas Ranjan Das and Dr. Dulen Saikia.
Initiative for an orientation programme on CBCS	Hosted a OneDay Workshop on implementation of CBCS (Choice Based Credit System) in Three Year Degree Courses
Initiative for application of DBT Star College Scheme	Final submission has been done and fund has been recieved
Planning for holding one national seminar in collaboration with DBT Star College Scheme and other national agencies viz.	National seminar is scheduled to be held on twenty sixth to twenty eight september in two thousand nineteen in association with CPP-IPR, Sonapur, Assam, Saveer Matrix-Nano Pvt. Ptd and DBT Star departments of the College

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	28-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	An initiative for establishment of an online MIS for College by using the upgraded version of College website has been started by IQAC for which reconnaissance works and selection of efficient third party is under process.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sibsagar College, Joysagar has pursued the following mechanisms for effective delivery of curriculum and documentation in the period under review. i. At the beginning of an academic session, departmental meetings are held in every department in which the topics/unit contents of the syllabus are distributed among the faculty members. ii. Number of classes for each topic is decided according to the syllabus. iii. A set of deadlines has been created so that all contents/units of the syllabi can be covered and revised thereafter. iv. Besides, strategies have also been adopted in these Departmental meetings such as procurement of teaching-learning materials, laboratory equipment and consumables, course plans, lesson plans, organisation of seminar, popular talk etc. for effective delivery of curriculum. v. The College prepares through different designated Committees - a) an Academic Calendar incorporating both curricular and co-curricular and extra-curricular aspects with specific date for every programme/event b) Class routine for both Arts and Science Streams in which there are spaces for conducting special classes in terms of Seminar, Group discussion, ICT, Tutorial, Remedial etc., vi. Likewise, the teachers prepare - a) their lectures according to their allotted classes, b) the Study materials, both manual based and ICT content based. vii. Each and every Department maintains a comprehensive 'Teachers' Diary' in which all the faculty members keep records of everything related with curriculum transaction. viii. Classes are held according to the schedule under the supervision of college administration. a) Various teaching-learning methods being applied for the effective delivery of the curriculum are Chalk and Blackboard method, ICT-enabled method, use of different software, Google drive, scientific models and charts, distribution of class notes, dissemination of web contents etc. b) Seminar and group discussion amongst the students through special classes as per routine allotment, tutorial classes as per routine allotment c) Use of 'Google Classroom' system, YouTube videos etc. by the faculty members of Geology Department d) Micro-teaching and seminars by students related to curriculum by Education Department. e) Practice sessions were organized

regarding how to write an answer systematically by Education Department. f) Review classes were organized where the year questions are discussed by Education Department g) Students being taught to make power-point presentation in departmental seminars h) Project works, dissertation, assignments etc. have been given to the students. i) Teaching-learning through field works. j) Peer Teaching method by English Department k) Students being habituated with use of Botanical Garden by Botany Department l) Students have been motivated to visit monumental sites and museums and observe the monuments and artefact there from historical angles by History Department m) System of viva voce by some Departments - English, History etc. n) Proper and adequate instrumentation facility has been given to the students for their practical classes. ix. Seminars and special talks of the experts have been arranged regularly for uplift of research culture among the students. x. Allied projects, industrial visits, model making, add-on practicum, case studies etc. are used. xi. Sessional examination, class test, unit test, home assignment, assessment in practicum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Physics	09/08/2019
BA	Assamese	01/06/2019
BA	Education	01/06/2019
BA	Economics	01/06/2019
BA	English	01/06/2019
BA	History	01/06/2019
BA	Philosophy	01/06/2019
BA	Political Science	01/06/2019
BSc	Botany	03/06/2019
BSc	Chemistry	03/06/2019
BSc	Economics	03/06/2019
BSc	Geology	03/06/2019
BSc	Mathematics	03/06/2019
BSc	Physics	03/06/2019
BSc	Computer Science	03/06/2019

BSc	Electronics	03/06/2019
BSc	Statistics	03/06/2019
BSc	Zoology	03/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education	33
BA	History	50
BA	Philosophy	32
BA	Botany	30
BSc	Geology	40
BSc	Zoology	51
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The College takes feedback from the students and teachers in every academic session. The overall feedback mechanism is mentioned below. i. Taking feedback from the students and teachers in Physical form on various aspects such as teaching-learning, administration, academic and co-academic activity, infrastructure and amenities etc. ii. Provision of hiding the identity of feedback givers iii. Collection of filled in feedback forms by the Authority iv. Analysis being done manually v. Outcomes including the strength and weaknesses mentioned by the students have been summarised and discussed in proper platform vi. Taking feedback from the students using 'Google Form' system and then analysis being processed through software and discussion on outcomes especially by Geology Department. vii. Feedback is also collected from the parents during the meeting of Parent Teacher Associations conducted by</p>

every department of the College on specified dates as per Academic Calendar. Suggestions and comments given by the guardians are taken into account for further improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Chemistry	60	180	60
BSc	Electronics	20	35	26
BSc	Economics	20	90	20
BA	Economics	50	40	50
BA	History	50	60	50
BA	Education	50	76	44
BA	Assamese	50	102	50
BA	Political Science	50	98	50
BA	Philosophy	50	20	43
BA	English	50	114	50

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	738	38	67	0	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
67	63	15	20	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Sibsagar College, Joysagar has a mentoring system where the HoDs of various departments along with the teachers act as bridge to connect the students for academic and non-academic activities. The ratio of the mentor –mentee is being calculated by the number of students enrolled with number of teacher on roll. The mentee is being selected through lottery system in the respective departments and displays the same in the departmental notice board. The mentors are assigned to record all necessary information and data related to the mentees. The

system execute the undermentioned functions: ? Mentors are assigned to monitor and guide the students throughout the semesters. ? Mentors enhance the student's confidence to achieve higher levels. ? Mentors encourage the students to fulfill their expectations. ? Mentors provide psychological support to the students. ? Mentors coordinate with the parents/guardians regarding the progress of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
738	67	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
79	67	12	0	52

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6th	08/05/2018	27/11/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Sessional tests were conducted twice within a semester. 2. Answer scripts were shown to the students on demand. 3. Multiple Choice Questions as well as descriptive questions are provided in sessional examinations 4. Home Assignments, Group Discussions and Seminars are arranged for each semester. 5. Internal Assessment (IA) Marks are given on the basis of Home Assignments, Group Discussions, Seminars, Sessional test and attendances. 6. A database of students' IA marks were created through a dedicated software 7. Some departments collected home assignments from students through e-mail

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before starting of a new session, academic calendar (especially designed for the College) is prepared and uploaded to college website vide web link: <http://www.sibsagarcollege.in/calendar.html>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1st Semester	BA	UG	441	224	50.79
3rd Sem	BA	UG	470	345	73.40
5th Sem	BA	UG	294	217	73.81
1st Sem	BSc	UG	490	209	42.65
3rd Sem	BSc	UG	354	258	72.88
5th Sem	BSc	UG	292	220	75.34

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	SERB	18.3	6.1

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1
Philosophy	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geology	1
Education	4
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Extension Activity	NSS	1	20
Extension Activity	NCC	2	25
Extension Activity	Assam Science Society	2	60
Extension Activity	National Children Sc. Congress	1	35
Extension Activity	Botany Department	4	53
Extension Activity	Chemistry Department	6	70
Extension Activity	IQAC	10	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC	First Prize	District Administration	20
NCC Ek Bharat Shreshtha Bharat	First Prize	Govt. of India	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	CSIR-NEIST	1	1	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Training	12	Self	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Saveer Matrix Pvt. Ltd	15/02/2019	Research Student Training	34
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
24.6	24.06

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2	2008

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt	Others
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								h (MBPS/ GBPS)	
Existing	89	26	10	0	20	9	18	2	6
Added	10	3	0	0	0	2	3	0	2
Total	99	29	10	0	20	11	21	2	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
123	8460007	14	16433897

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has thirty six (36) fully functional Class Rooms. The mode of teaching is both conventional black board method along with Digital mode. Digital Class Rooms and ICT enabled class Rooms One gallery room with a capacity of 100 students is fully equipped with Projector and, Digital Board and a Video Conferencing Unit. Our Seminar/ Lecture Hall (JPCM) which can accommodate more than 300 students has a set-up of interactive digital board and LCD Projector with digital surround speakers and cordless microphones. Among eight(8) nos. newly constructed classrooms, four (4) classrooms are digital classrooms with LCD Projectors. Our Auditorium with a capacity of more than 700 is also equipped with LCD Projector and Automatic Motorized Screen. Two classrooms in PG section are equipped with portable projector and for conducting seminars and presentations. Library facilities: The Central library has more than 50,000 books and journals and a mammoth Reading Room with about 150 seating capacity. The automation process is almost completed along with the departmental libraries which has a rich and varied collection of books, some rare which no longer in print, and academic journals, both national and international. INFLIBNET (SOUL2.0)/OPAC facility is available for students and teachers. Computer and internet facility is available for the students inside the library. Computing equipment and internet facilities: All departments are equipped with desktops with Internet connectivity, scanner and printer facilities. Laboratory Facilities: The science departments (Physics, Chemistry, Computer Science, Mathematics, Zoology, Botany, Geology, Electronics Dept.) along with Education, English of the college has well equipped laboratories along with computers and internet facilities. The college has also been equipped with modernized labs - - Computerized I-V characteristics for 2 terminal semi-conductor devices in Physics Department. Cost - Rs. 10 Lakhs - Spectrophotometer, Tissue culture facilities, Trinocular microscopes were installed in the department of Botany and Zoology. Cost - Rs. 4 Lakhs. Other supporting facilities : The college is planning to install Solar Power panels

to generate electricity from renewable energy source and encourage and maintain an environment friendly atmosphere without depleting the conventional sources of energy and polluting the environment. The college has one 20.0 KVA and one 10.0 KVA generators for uninterrupted power supply during and electrical failure. Games Sports facilities : The College has its own stadium near the College and outdoor sports is regularly done in the stadium. College has a set up for sports, games (indoor, gymnasium, yoga center etc.,) inside the campus. Students regularly participate in inter college sports activities through-out the year under the supervision of sports teacher.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	(1) ASMT (2) MNBBDSA (3) FBMT	16	10500
Financial Support from Other Sources			
a) National	Ishan Uday UGC	101	5400
b) International	Combined Merit Scholarship	17	3000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
National Yoga Day	21/06/2019	115	Sibsagar Science Society and NSS
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	BAARC and MATRIX	0	117	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Week (Cultural and Sports)	Institutional Level	467
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In every semester a meeting between students and college administration conducted to resolve any problem or issue facing by students regarding academics or other matter. Every year College Students Union Body is restructured by arranging students election.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2500

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

(1) All department faculty members have participated in training cum orientation programme on CBCS to be introduced by Dibrugarh University (2) Previously sessional examinations were conducted centrally which has been decentralized to departments to conduct such examinations according to their convenience (3) Specific leave registered were supplied to each department to maintain leaves at department level

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Introduction of CBCS in UG level
Teaching and Learning	use of ICT tools, Google Classroom, Interactive learning resources, continuous monitoring of students progress, formation of Mentor Groups etc.
Examination and Evaluation	Two Sessional Exams in every Semester, Classtest, Home Assignment, Group Discussion Session, Student Seminar Presentation and Final Examination (as per instruction of affiliated University)
Research and Development	Promotion of research culture by forming collaborations, inviting guest lectures, seeking research grants etc.
Library, ICT and Physical Infrastructure / Instrumentation	digitization of Library database, upgradation of existing facilities by purchasing new computer and ICT tools etc.
Industry Interaction / Collaboration	Industry interaction and collaborations has been made through National Seminar (organised by IQAC), research activities, field work etc.
Admission of Students	Through online mode the information brochure, admission forms, fee submissions etc. are made.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Online help and e-governance is provided during admission process.
Finance and Accounts	Payments to vendors for concerning work/purchase under some schemes are made through PFMS.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	3 Days Staff Training on ICT		04/02/2019	06/02/2019	45	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	3	02/07/2019	15/07/2019	14
Short Term Course	1	28/05/2019	01/06/2019	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	1	4

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are done regularly with a view to smooth, effective and transparent financial management. The audits are conducted both internally and externally. Internal audits are conducted annually under the supervision of the Principal of the college. The external audits are also conducted annually as per rule. External auditors are also conducted annually as per rule. External auditors are sent for the same from the state government. The last external audit was conducted in 2016-17 and the process is on for conduction of next audit for 2017-18 and 2018-19.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(a) Problems addressed by parents in every PTA meeting are taken into account for improvement of teaching-learning and evaluation processes. (b) Books donated by parents helped to improve book strength in departmental library (c) Feedbacks from parents are recorded and analyses to sort out the problems associated with academics and administrative systems.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(a) PG started in Physics and planning for opening PG in more departments under process (b) Applications submitted to RUSA has been accepted and our institution has been selected for RUSA 2.0 Equity Initiative and Infrastructure Grants (c) Upgradation of classrooms and ICT facilities has been made

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No

d)NBA or any other quality audit

No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Initiative taken for holding workshop on implementation of CBCS in UG courses under Dibrugarh Univeristy	24/03/2018	27/03/2018	27/03/2018	78
2018	Initiative taken for application for Star College Scheme under Department of Biotechnology (DBT)	22/05/2018	01/03/2019	31/12/2019	400
2019	Planning for holding a bench mark lecture series on interdisciplinary science	28/03/2018	06/04/2019	06/04/2019	115
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Installation of new Transformer has been done and process for installation of a new L/T line for complete campus has been undertaken to improve power consumption efficiency.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

Scribes for examination	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Manurom Basudha	19/12/2019	Book on environmental ethics by Dr. Utpal Dutta

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

3 numbers of Swachh Bharat Abhijan campaigns has been conducted in College
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(1) Teachers Work Diary (2) Students Feedback (3) Parent Teacher Association (4) Student Art Gallery (5) Gender Sensitisation (6) Village Adoption (7) Student Work Diary for Library

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

(a) The College is recognized as one the leading academic institute amongst all colleges under Dibrugarh University for its better performance of students in academics (b) College has secured best team in Dibrugarh University Inter-College Youth Festival for 2017-18 and 2018-19 (c) Student of this College has secured position in National Youth Festival for two times in 2018-19 (d) College has been securing best position in different sports events conducted by Dibrugarh University among other affiliated Colleges
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Provide the weblink of the institution
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8.Future Plans of Actions for Next Academic Year

(1) Planning for one national Seminar by IQAC and Department of Economics (2) Planning for Certificate Course in electronics, chemistry, education, english, geology, economics etc. (3) Planning for starting P.G courses in Petroleum Technology in the Department of Geology. (4) Planning for one incubation centre cum workshop in the Department of Physics. (5) Planning for starting Ph.D programme in the competent Departments under ASTU, Guwahati. (6) Planning for number of lecture series, talks, workshop, hands on training for the benefit of the UG and PG students (7) Planning for New Academic Building and Administrative Building under RUSA 2.0 scheme (8) Planning for construction of New Girls hostel under RUSA equity initiative scheme (9) Renovation of College Canteen, Botany Lab, Zoology Lab and Geology Department under RUSA 2.0 scheme (10) Planning for extension of Electronics Dept. Under RUSA 2.0 scheme (11) Planning for Upgradation of Chemistry Laboratory (12) Planning for Upgradation of PG English room (13) Planning for upgradation of Indoor Stadium (14) Planning for establishment of e-content development corner (EDC) (15) Planning for opening of 4 years integrated BA-BEd and BSc-BEd courses